

2009 FLC MAR AWARDS NOMINATION PACKAGE

About the 2009 FLC MAR Awards

The FLC MAR Awards Program annually recognizes federal laboratories and their industry partners for outstanding technology transfer efforts. In 2009 the FLC MAR will present awards in the following categories:

Award for Excellence in Technology Transfer – recognizes laboratory employees, and their partners, who have accomplished outstanding work in the process of transferring federally developed technology to the marketplace.

FLC MAR Service Awards – recognizes significant contributions to the FLC MAR. Awards are presented in two categories:

- **Representative of the Year Award** – recognizes an FLC MAR Representative who has made the most significant contribution to the FLC MAR program in the past year
- **Outstanding Service Award** – recognizes an individual who is not an FLC MAR Representative or Alternate for a notable contribution to the FLC MAR in terms of sustained support and/or service.
- **Regional Appreciation Award** – recognizes an American-owned company, a non-federal government entity, or university within the FLC MAR region that has made outstanding efforts to promote either the actual transfer of federal technology transfer or the federal technology transfer program

Interagency Partnership Award – recognizes the efforts of agency and/or laboratory employees from at least two different agencies who have collaboratively accomplished outstanding work in the process of transferring a technology.

Laboratory Director of the Year Award -- recognizes a Laboratory Director who has made outstanding contributions to support technology transfer activities in her/his organization and the communities he/she serves.

Outstanding Technology Transfer Professional Award -- recognizes the efforts of a technology transfer professional (or team) who has demonstrated outstanding work in transferring a technology in a manner significantly over and above what was called for in the normal course of their work. Individuals who are involved thoroughly with the technology transfer process but are not recognized by the FLC MAR Award for Excellence in Technology Transfer—Office of Research and Technology Application (ORTA) Representatives, Technology Transfer Program Managers, and Commercialization Managers—are the ideal candidates for this award.

2009 FLC MAR Awards Nomination Package

Contents

This package contains the following information:

- Submission deadline
- Submission requirements
- Judging criteria
- Nomination forms
 - Award for Excellence in Technology Transfer
 - Representative of the Year Award
 - Outstanding Service Award
 - Appreciation Award
 - Interagency Partnership Award
 - Laboratory Director of the Year Award
 - Outstanding Technology Transfer Professional Award

Deadline

Nominations in all categories must be electronically submitted by COB on **Friday, July 31, 2009** to John Eichelberger at the FLC MAR Management Support Office at jeichelberger@pendulumsite.com. No nominations will be accepted after this time. You will receive a confirmation e-mail upon receipt of your nomination.

Announcement of winners

2009 FLC MAR Award winners will be determined by August 21, 2009 and publicly announced at the Awards Ceremony at the FLC MAR Annual Meeting on September 17, 2009.

Additional Information

For additional information on the FLC MAR Awards Program contact Paul Fritz, FLC MAR Deputy Regional Coordinator at 301-342-5586, Paul.fritz@navy.mil. For logistical issues, contact John Eichelberger, FLC MAR Support Contractor, at 407-947-6443, jeichelberger@pendulumsite.com.

FEDERAL LABORATORY CONSORTIUM

**2009 AWARD FOR
EXCELLENCE IN
TECHNOLOGY TRANSFER
NOMINATION FORM**

***** DEADLINE FOR SUBMISSIONS: FRIDAY, JULY 31, 2009 *****

2009 FLC MAR Award for Excellence in Technology Transfer Nomination Form

The FLC MAR Award for Excellence in Technology Transfer recognizes laboratory employees (and their partners) who have accomplished outstanding work in the process of transferring federally developed technology to the marketplace.

Since the first award presented in 1984, many of the honored technology transfer efforts have evolved into products that consumers use every day including:

- Digital image enhancement technology originally developed for underwater mine-hunting sonar is applied to mammography, enabling physicians to detect breast cancer at an earlier stage.
- A sunflower butter product that is a popular alternative to peanut butter for people allergic to nuts.
- Thin-film rechargeable lithium batteries used to power a wide range of products, including electronics, medical implants, and security sensors.
- A millimeter wave holographic scanner that detects items inside and under clothing without exposing the body to ionizing radiation.
- A vaccine, known as Gardasil™, used for the prevention of cervical cancer.
- Antibody profiling identification that can quickly screen forensic samples at crime scenes at a fraction of the cost of DNA tests.

Each year federal laboratories submit nominations which are then carefully reviewed and scored by a panel of judges. The panelists represent the federal laboratories and have expertise in a number of areas, including medicine, engineering, marketing, agriculture, and economics. Having such a well-rounded panel results in the diversity of technology transfer efforts selected as winners.

If your laboratory has participated in technology transfer that you would like to see recognized by the FLC MAR, read the following instructions and criteria, complete the nomination form, and submit it by the deadline listed above.

We look forward to receiving your nomination. Good luck!

2009 FLC MAR Award for Excellence in Technology Transfer Submission Guidelines

**PLEASE READ THE FOLLOWING
INFORMATION CAREFULLY TO AVOID
HAVING YOUR SUBMISSION DISQUALIFIED**

Eligibility

1. Nominee(s) must be employee(s) of FLC MAR member laboratories. A member laboratory is any federal laboratory that is a member of the FLC MAR and has 200 or more full-time equivalent scientific, engineering and related technical positions. The laboratory must be owned, leased, or otherwise used by a federal agency and funded by the federal government, as established under 15 U.S.C. Section 3705 or 3707. Non-laboratory staff may be included **only** when at least 50% of the transfer effort was funded by a federal laboratory **or** at least 50% of the staffing for the transfer effort was by in-house laboratory personnel. Technology transfer efforts solely funded by Small Business Innovative Research (SBIR) contracts and commercial projects 100% funded by federal grants **are not** eligible for consideration.
2. FLC MAR Laboratory Representatives or their immediate supervisors cannot be nominated; however, they can be nominated for the Representative of the Year Award and Outstanding Technology Transfer Professional Award, respectively.
3. Duplicate nominations for an individual or group are not allowed.
4. A nominee cannot be nominated for an FLC MAR Award more than three times in any year as an individual or part of a group.
5. The nominated achievement must have taken place within the last five years.

Number of Submissions

Each laboratory may submit a maximum of four nominations.

Complete Submission Procedures

A complete submission will consist of the following sections:

- A completed Submission Cover Sheet, Section 1 (4 pages)
- A completed Submission Narrative, Section 2 (5 pages)

***** DEADLINE FOR SUBMISSIONS: FRIDAY, JULY 31, 2009 *****

- A completed Submission Verification Checklist, Section 3 (1 page)

NOTE: Due to overwhelming demand, the number of pages in Submission Narrative, Section 2 has increased to 5 pages from the 4 page length of the 2008 nomination form.

General formatting for these sections should meet the following requirements:

- Use Arial or Times font styles that are no smaller than 10 points. Failure to do so will result in a disqualification of your submission.
- The completed nomination form must adhere to the electronic page format created by the FLC MAR. Alterations to margins, or use of electronic page formats from previous versions of the nomination form, will result in an automatic disqualification of the nomination.
- If the page limit is exceeded, your submission will be disqualified.
- Graphics and photos are allowed to be used, provided they are included within the body of the Submission Narrative (Section 2). Graphics and photos included on separate attachment pages exceeding the 5 pages provided in the Submission Narrative (Section 2) will result in disqualification of the nomination.
- Links to URL addresses are acceptable, provided they are for online versions of patents and publications listed in Criterion A.7 (Patents and Publications) of the Submission Narrative (Section 2).
- Other supporting documentation, including brochures, news articles, press releases and URL addresses unrelated to Criterion A.7 will not be accepted with the submission.
- Although forms may be duplicated, each form must be submitted as single-sided.

Each submission (**except** for Submission Verification Checklist, Section 3) must be submitted electronically at jeichelberger@pendulumsite.com.

Each Submission Verification Checklist must be faxed to the FLC MAR Management Support Office (attn: John Eichelberger) at **812-256-4492**. **Only the Submission Verification Checklist will be accepted by fax,** not completed submissions.

All submissions and checklists must be received by the FLC MAR Management Support Office by COB on **Friday, July 31, 2009**. No submissions will be accepted after this time.

Contact Paul Fritz at 301-342-5586, paul.fritz@navy.mil for additional information or John Eichelberger at 407-947-6443, jeichelberger@pendulumsite.com for logistical details.

******* DEADLINE FOR SUBMISSIONS: FRIDAY, JULY 31, 2009 *******

Announcement of Results

The winners of the 2009 Award for Excellence in Technology Transfer will be announced on September 17, 2009. Laboratories submitting nominations will be notified prior to the official announcement.

Award Ceremony

All award winners will receive a keepsake from the FLC MAR commemorating their achievement. In addition, winners will be honored during an awards luncheon to be held on September 17, 2009 at the FLC MAR Annual Meeting in Gettysburg, Pennsylvania.

***** DEADLINE FOR SUBMISSIONS: FRIDAY, JULY 31, 2009 *****

2009 FLC MAR Award for Excellence in Technology Transfer Award Criteria

The highest score possible is 100 points. Part A, Background and Technology Transfer Process, can be worth up to 40 points, and Part B, Results, is worth up to 60 points. The total point score will be used for ranking. Scoring will be done by judging the Submission Narrative (Section 2) against the criteria listed on the following pages.

FLC MAR Laboratory Representatives should carefully review the award criteria before preparing a nomination. It is important to understand that this award is specifically for **transferring technologies**; they are **not** given for a research effort that does not include an element of technology transfer—no matter how innovative it might be.

Because each item of the award criteria is worth points, each criterion in Part A and Part B must be addressed in the Submission Narrative. If an item is not applicable, please indicate this in the narrative, and this will be taken into account by the judges. When writing your Submission Narrative, be as specific and concise as possible.

Carefully review the award criteria before writing your Submission Narrative. How closely you adhere to the guidelines provided may be the deciding factor in whether your laboratory is selected as a winner!

Criteria Part A – Background and Technology Transfer Process

- 1. Description of Technology (5 points)**
 - a. What technology was transferred?
 - b. Briefly describe features of the technology, benefits, and limitations.
- 2. Technology Transfer Recipients and Technology Need (7 points)**
 - a. Who or what was the recipient of the transferred technology?
 - b. Why was the technology needed?
 - c. What problem was solved by the technology?
- 3. Technical Expertise (5 points)**
 - a. What was the nominee(s)' involvement in the technology's development or availability (e.g. conceptualizing the technology, providing facilities and personnel to prove the technology, licensing the technology)?
- 4. Initiation of Technology Transfer Partnership (10 points)**
 - a. Was the partnership for the technology initiated by the laboratory, the company or other entity?
 - b. Why was a federal laboratory the best place to achieve the transfer?
 - c. What were the specific roles, goals, objectives, and expectations of each partner?
 - d. How well were the goals and expectations met?
- 5. Technology Transfer Processes and Innovations Used (5 points)**
 - a. What technology transfer processes (e.g. CRADAs, patents, licensing) were used to transfer the technology?
 - b. To what extent did the federal laboratory fund the technology transfer effort?
 - c. Describe any innovation or creativity demonstrated by the nominee(s) in transferring the technology.
- 6. Time Frame Challenges (5 points)**
 - a. What was the time frame for the transfer? As succinctly as possible, provide a short outline of the events that led to technology transfer.
 - b. Provided there was a deadline in transferring the technology, what were the major challenges in meeting the deadline?
 - c. How were these challenges overcome?
- 7. Patents and Publications (3 points)**
 - a. Are there and pending patents or patents involved in this technology transfer? If applicable, cite patent (application) numbers and titles.
 - b. Are there and publications involving this technology? If applicable, cite relevant references?

Criteria Part B – Results

1. New Relationships (5 points)

- a. Describe any new relationships, such as new interactions with the public or private sector, which resulted from the transfer of the technology.

2. Follow-up Activities (10 points)

- a. Describe any additional activities or applications that might be developed to meet the mission requirements of the laboratory. This might include continuing problem-solving efforts or further assistance with commercializing the technology or helping the public sector.

3. Outcome of the Technology Transfer Effort (45 points)

- a. What was the result of the technology transfer effort—a commercial product, CRADA, positive impact in the community or public sector, spinoff company, license?
- b. What agreements are pending and/or final regarding this technology?
- c. What are the tangible benefits of the transfer?
- d. What future benefits are expected from the transfer?
- e. Wherever possible, provide quantitative data. This includes: creation of a new industry, development of a new product, community/public sector impact, higher profit margins, cost savings, improved health and safety, environmental benefits, etc.

2009 FLC MAR Award for Excellence in Technology Transfer Frequently Asked Questions

- 1. I want to nominate someone from a partnering company for this award. Would he be eligible?**

Individuals affiliated with an industry partner can be nominated as part of a team that includes personnel from an FLC MAR member laboratory.

- 2. One of my potential nominees is now retired or deceased. Can I still include his name in the submission?**

Yes. Any individual who was employed at the laboratory/partner company at the time of the technology transfer is eligible to be nominated.

- 3. Is there a limit on the number of individuals I can nominate?**

No. All individuals who were actively involved in the technology transfer process—with the exception of FLC MAR Laboratory Representatives or Supervisors—can be nominated, regardless of number.

- 4. Our laboratory just completed a joint technology transfer effort with another laboratory. Can I submit this joint project as a nominee?**

Joint technology transfer projects between federal laboratories are eligible for nomination, even if the laboratories are affiliated with different federal agencies.

- 5. The technology that my laboratory has produced has great potential, but has yet to be formally transferred. Can my submission be given serious consideration by the judges on basis of technology alone?**

This award is given on the basis of successful technology transfer efforts, as opposed to the potential of the technology itself. It is advisable to only submit a technology for nomination once it has formally been transferred.

- 6. I am running behind schedule in completing my submission? Is it acceptable to send the submission after July 31, provided I make arrangements to do so in advance?**

No. An electronic copy of your submission and a faxed copy of the Submission Verification Checklist must be received by the FLC MAR Management Support Office by COB on **Friday, July 31, 2009**. No submissions will be accepted after this time.

2009 FLC MAR Award for Excellence in Technology Transfer Frequently Asked Questions (continued)

- 7. Though the deadline has passed, it has come to my attention that a section of my submission is incomplete. Can I send the missing information?**

No. It is important to make sure that your submission is completed and meets the necessary requirements before you send it. The Submission Verification Checklist (Section 3) exists for this reason.

- 8. How will I know that my submission has been received?**

Upon receipt of your submission, you will receive an electronic confirmation.

- 9. I have included proprietary information in my submission. If my submission is selected as a winner, can this information be deleted?**

No. Keep in mind that the FLC MAR may use your entire submission as a resource document and for media purposes.

- 10. When will I be notified if my submission is selected as a winner?**

Laboratories will be notified on or about August 24, 2009.

- 11. Do the winners receive a cash award?**

The FLC MAR does not distribute cash as part of award recognition.

- 12. Does the FLC MAR cover travel expenses for the winner?**

The FLC MAR does not cover travel expenses. However, all award winners are invited to attend the awards luncheon on September 17, 2009 at no cost.

***** DEADLINE FOR SUBMISSIONS: FRIDAY, JULY 31, 2009 *****

2009 FLC MAR Award for Excellence in Technology Transfer Section 1 – Submission Cover Sheet

Laboratory Name:

If submitting more than one nomination in this category, please indicate how many others are being submitted:

Title of Nominated Technology Transfer (10 words maximum):

Summary:

In the space below, write a brief (450 words maximum) summary of the nomination that describes: the transferred technology, the technology transfer process used, and the benefits of the transfer effort. **Please write this paragraph in non-technical terms for a non-scientific audience.**

FOR FLC MAR USE ONLY – DO NOT COMPLETE

RECEIVED:

SUBMISSION NUMBER:

NOMINATOR INFORMATION INSTRUCTIONS

- List the names (including Mr., Ms., Miss, Mrs., Dr., etc.) of the nominators below.
- If the nominator holds more than one of the positions listed below (e.g. FLC MAR Representative and ORTA Representative) it is only necessary to list the name of the nominator in the entry of the second position.
- If the address is a PO Box, also include the street address.

THE FLC MAR STRONGLY RECOMMENDS THAT ALL LISTED NOMINATORS HAVE AN OPPORTUNITY TO REVIEW AND APPROVE THE FINAL NOMINATION BEFORE IT IS SUBMITTED FOR JUDGING

FLC MAR Representative:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail:

Nominee Supervisor:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail:

**ORTA Representative/
Technology Transfer Manager:**

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail:

Laboratory Director:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail:

2009 FLC MAR Award for Excellence in Technology Transfer Section 2 – Submission Narrative

Laboratory Name:

Title of Nominated Technology Transfer:

PART A – Background and Technology Transfer Process

Address each of the following items on pages 2-1, 2-2, and 2-3. See the award criteria for details on each item. If a criterion is not applicable, indicate why not and evaluators will make adjustments accordingly. **Criteria that are not addressed will not receive points.**

1. **Description of Technology (5 points)**
2. **Tech Transfer Recipient and Need for Technology (7 points)**
3. **Technology or Technical Expertise (5 points)**
4. **Initiation of Technology Transfer Partnership (10 points)**
5. **Technology Transfer Processes Used/Innovations (5 points)**
6. **Time Frame Challenges (5 points)**
7. **Patents and Publications (3 points)**

******* DEADLINE FOR SUBMISSIONS: FRIDAY, JULY 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, JULY 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, JULY 31, 2009 *******

PART B – Results

Address each of the following items on pages 2-4 and 2-5. See the award criteria for details on each item. If a criterion is not applicable, indicate why not and evaluators will make adjustments accordingly. **Criteria that are not addressed will not receive points.**

- 1. New Relationships (5 points)**
- 2. Follow-up Activities (10 points)**
- 3. Outcome of Technology Transfer Effort (45 points)**

******* DEADLINE FOR SUBMISSIONS: FRIDAY, JULY 31, 2009 *******

2009 FLC MAR Award for Excellence in Technology Transfer Section 3 – Submission Verification Checklist

(This page will only be accepted via fax at 812-256-4492)

Laboratory Name:

Title of Nominated Technology Transfer:

Please review each item below and determine whether your nomination meets the stated requirements. For the last two items, you must simply agree to comply with these requirements in the event that the nomination is chosen as a winner.

- The FLC MAR Laboratory Representative and the representative's immediate supervisor are not nominated.
- The majority of the nominee(s) are employees of the FLC MAR member laboratory listed above. In the case of a group nomination, more than 50% of the staffing or funds provided came from this laboratory.
- The technology is not solely funded by a Small Business Innovation Research (SBIR) contract or is a 100% grant funded commercial project.
- The nominee(s) has been nominated no more than three times in any year as an individual or as part of a group.
- The technology transfer achievement took place in the last five years.
- There is no proprietary information contained within this nomination.
- The technology involved is clearly described in layman's language.
- The Submission Cover Sheet (Section 1) is completed per instructions and comprises the first four pages of the nomination package.
- The nomination was reviewed and approved by all the nominators listed on the Submission Cover Sheet (Section 1).
- The Submission Narrative (Section 2) uses the page format established by the FLC MAR, is typed in 10 point type or larger, addresses all items listed in the award criteria, and comprises pages 2-1 through 2-5 of the nomination.
- Section 1 and Section 2 of the nomination package are being submitted electronically to the FLC MAR Management Support Office via jeichelberger@pendulumsite.com by **Friday, July 31, 2009**.
- No supporting documentation is attached.
- The FLC MAR may use this entire submission as a resource document and for media purposes.
- In the event of being chosen as a winner, at least one nominee will participate in the award ceremony at the 2009 FLC MAR National Meeting in Gettysburg, Pennsylvania.
- The nominee(s) are encouraged to provide a poster display for an exhibit at the 2009 FLC MAR Annual Meeting in Gettysburg, Pennsylvania but need to pre-notify jeichelberger@pendulumsite.com.

As the nominating official and FLC MAR Representative from this laboratory, I understand that entries not conforming to this checklist will be returned without consideration.

Signature

Phone

Date

FEDERAL LABORATORY CONSORTIUM

**2009 FLC MAR
SERVICE AWARDS
NOMINATION FORM**

FOR TECHNOLOGY TRANSFER

2009 FLC MAR Service Awards Nomination Form

The FLC MAR Service Awards recognize individuals or organizations who have proven to be assets to the FLC MAR. The typical FLC MAR Service Award winner is someone who has shown exceptional dedication and enthusiasm in advancing the Consortium's mission not only among fellow members, but to partners and potential partners in industry, academia, and state and local governments.

Awards are presented in three categories:

- **Representative of the Year Award** - recognizes an FLC MAR Representative who has made the most significant contribution to the FLC MAR program in the past year.

CRITERIA

1. Nominee must be an FLC MAR Representative or Alternate.
2. The candidate has participated in technology transfer activities applicable to other member laboratories.
3. Participated in activities for outreach to a new FLC MAR user group.
4. Demonstrated outstanding regional leadership or participated in other appropriate activities.
5. The significant contribution was made during the year immediately preceding the nomination.
6. The nominee has not received the award within the past three years.

- **Outstanding Service Award** - recognizes an individual who is not an FLC MAR Representative or Alternate for a notable contribution to the FLC MAR in terms of sustained support and/or service.

CRITERIA

1. Nominee may be an advisor, government official, university contact, etc.
2. The candidate has provided sustained support/service to the FLC MAR as an organization.
3. The contribution took place within the past three years.
4. The nominee has not previously received the award.

- **Appreciation Award** – recognizes an American-owned company, a non-federal government entity, or university within the FLC MAR region that has made outstanding efforts to promote either the actual transfer of federal technology transfer or the federal technology transfer program during the past 12 months.

CRITERIA

1. This award can be given annually to an organization that has demonstrated exceptional initiative in the promotion of or actual transfer of federal technology.
2. Interaction with the applicable Federal laboratories should be clearly pointed out. Note: The actual transfer of Federal technology is not mandatory for this award. The reference to University applies to any academic institution that is involved in technology transfer.
3. Specific benefits to organizations as a result of the nominee's actions
4. Impact on the Federal Laboratory Technology Transfer program.

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

**PLEASE READ THE FOLLOWING
INFORMATION CAREFULLY TO AVOID
HAVING YOUR SUBMISSION DISQUALIFIED**

Submission Guidelines

- Describe the nominee's service and/or contribution to the FLC MAR and why you think they should receive the award you are nominating them for.
- Nomination narrative should not exceed five pages.
- Use Arial or Times font styles that are no smaller than 10 points.
- Do not attach supporting documentation (e.g. brochures, newspaper articles, press releases)
- Section A and Section B of the nomination form must be sent electronically to the FLC MAR Support Office at jeichelberger@pendulumsite.com.
- The Submission Verification form (Section C), signed by the individual submitting the nomination, must be faxed to the FLC MAR Support Office (attn: John Eichelberger, Fax: 812-256-4492.)

Submission Deadline

Both the Nomination form and Submission Verification form must be received by the FLC MAR Support Office by COB on **Friday, July 31, 2009**. No submissions will be accepted after this time.

Announcement of Results

2009 FLC MAR Award winners will be determined by August 21, 2009 and publicly announced at the Awards Ceremony at the FLC MAR Annual Meeting on September 17, 2009. Laboratories submitting nominations will be notified on or about August 24, 2009.

Award Ceremony

Winners will be honored during an awards luncheon to be held on September 17, 2009 at the FLC MAR Annual Meeting in Gettysburg, Pennsylvania.

2009 FLC MAR Service Awards Section A – Contact Information

Highlight the category under which the nomination will be submitted:

- Representative of the Year
- Outstanding Service Award

NOMINEE INFORMATION

Full Name (including Mr., Ms., Mrs., Dr., etc.):

Title (if different than Director):

Laboratory Name:

Address (if primary address is a PO Box, also include street address):

Phone:

Fax:

E-mail:

NOMINATOR INFORMATION:

Name:

Title:

Laboratory:

Address:

Phone:

Fax:

E-mail:

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

**2009 FLC MAR Service Awards
Section B – Nomination Narrative**

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

2009 FLC MAR Service Awards Section C – Submission Verification

(This page will only be accepted via fax at 812-256-4492)

Mark the category under which the nomination will be submitted:

- Representative of the Year
- Outstanding Service Award

NOMINEE INFORMATION

Full Name (including Mr., Ms., Mrs., Dr., etc.):

Title (if different than Director):

Laboratory Name:

Address (if primary address is a PO Box, also include street address):

Phone:

Fax:

E-mail:

NOMINATOR INFORMATION:

Name:

Title:

Laboratory:

Address:

Phone:

Fax:

E-mail:

I hereby confirm that Section A and Section B of the FLC MAR Service Award Nomination Form have been sent electronically to the FLC MAR Support Office for judging.

Nominator Signature:

Date:

FEDERAL LABORATORY CONSORTIUM



**2009 INTERAGENCY
PARTNERSHIP AWARD
NOMINATION FORM**

FOR TECHNOLOGY TRANSFER

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

2009 FLC MAR Interagency Partnership Award Nomination Form

The Interagency Partnership Award recognizes the efforts of agency and/or laboratory employees from at least two different agencies who have collaboratively accomplished outstanding work in the process of transferring a technology.

**PLEASE READ THE FOLLOWING
INFORMATION CAREFULLY TO AVOID
HAVING YOUR SUBMISSION DISQUALIFIED**

Award Criteria

Nominees of the 2009 Interagency Partnership Award will be judged on the following criteria:

1. Outstanding cooperative effort by two or more Federal agencies (laboratories) in the transfer of a specific technology, product, or service that has been adopted by and/or benefits another Federal agency or private sector entity for government or non-government use.
2. Specific attributes of the agencies (laboratories) that enabled the effective transfer of the technology.
3. The transfer of the technology must have occurred within the past five years.

Submission Guidelines

- Describe the nominee's accomplishments and why you think they should receive the award.
- Only FLC MAR Agency or Laboratory Representatives may submit a maximum of one nomination each.
- All laboratory staff is eligible to be nominated.
- Nomination narrative should not exceed five pages.
- Use Arial or Times font styles that are no smaller than 10 points.
- Do not attach supporting documentation (e.g. brochures, newspaper articles, press releases)
- Section A and Section B of the nomination form must be sent electronically to the FLC MAR Support Office at jeichelberger@pendulumsite.com.
- The Submission Verification form (Section C), signed by the individual submitting the nomination, must be faxed to the FLC MAR Support Office (attn: John Eichelberger) at **812-256-4492**.

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

Submission Deadline

Both the Nomination form and Submission Verification form must be received by the FLC MAR Support Office by COB on **Friday, July 31, 2009**. No submissions will be accepted after this time.

Announcement of Results

The winners of the 2009 FLC MAR Interagency Partnership Award will be announced on **September 31, 2009**. Laboratories submitting nominations will be notified on or about August 24, 2009.

Award Ceremony

Winners will be honored during an awards luncheon to be held on September 17, 2009 in Gettysburg, Pennsylvania.

ATTENTION NOMINATORS – IF YOUR SUBMISSION IS SELECTED AS A WINNER, IT IS YOUR RESPONSIBILITY TO NOTIFY ALL THE MEMBERS OF YOUR TEAM AND ASSIST THEM IN LOGISTICAL DETAILS IN REGARD TO THE AWARDS BANQUET.

2009 FLC MAR Interagency Partnership Award Section A – Contact Information

NOMINEE #1 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

NOMINEE #2 INFORMATION (if you plan to submit more than two nominees for this award, provide the contact information on the following page)

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

NOMINATOR INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

NOMINEE #3 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

NOMINEE #4 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

NOMINEE #5 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

NOMINEE #6 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

NOMINEE #7 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

NOMINEE #8 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

**2009 FLC MAR Interagency Partnership Award
Section B – Nomination Narrative**

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

2009 FLC MAR Interagency Partnership Award Section C – Submission Verification

(This page will only be accepted via fax at 812-256-4492)

NOMINEES:

Only include names and organizations

NOMINATOR INFORMATION:

Name:

Title:

Laboratory:

Address:

Phone:

Fax:

E-mail:

I hereby confirm that Section A and Section B of the Interagency Partnership Award Nomination Form have been sent electronically to the FLC MAR Support Office for judging.

Nominator Signature:

Date:

FEDERAL LABORATORY CONSORTIUM

**2009 LABORATORY
DIRECTOR
OF THE YEAR
NOMINATION FORM**

***** DEADLINE FOR SUBMISSIONS: WEDNESDAY, July 31, 2009 *****

2009 FLC MAR Laboratory Director of the Year Award Nomination Form

Each year, the FLC MAR honors Laboratory Directors who have made outstanding contributions to support technology transfer activities in their organizations and the communities they serve.

Directors of FLC MAR member laboratories are eligible for nomination for the Laboratory Director of the Year Award. Primary accomplishments to be considered are related to the transfer of technology from the federal laboratory system to industry—including support of FLC MAR activities, internal accomplishments, industry involvement, and community services.

Award Criteria

Nominees of the 2009 Laboratory Director of the Year Award will be judged on the following criteria:

LABORATORY HISTORY RELATED TO TECHNOLOGY TRANSFER – How technology transfer relates to the laboratory's purpose and the overall enhancements that resulted from the nominee's actions.

NOMINEE'S PERSONAL INVOLVEMENT AND IMPACT INTERNAL TO THE LABORATORY IN SUPPORT OF TECHNOLOGY TRANSFER – New methods developed; promotion and recognition of the Office of Research and Technology Application (ORTA) in newsletters, meetings, etc.; encouragement of scientists and managers to participate in transfer process; training programs or industry interchange meetings developed and held; tangible impact including growth in laboratory programs due to technology transfer activities; number of cooperative research and development agreements (CRADAs) or industry visits; new initiatives by laboratory personnel; increase in number of personnel in ORTA activities.

NOMINEE'S PERSONAL INVOLVEMENT EXTERNAL TO THE LABORATORY IN SUPPORT OF TECHNOLOGY TRANSFER AND IMPACT ON INDUSTRY – Support and involvement in the FLC MAR and technology transfer activities; management and financial support of promotion and/or advertising; community involvement to encourage industry interchange; personal participation in industry organizations; encouragement of laboratory personnel for outreach; new businesses started due to technology transfer; financial results for industry partners; industry commendations to nominee and/or the laboratory.

BEST EXAMPLE OF TECHNOLOGY TRANSFER FOR THE LABORATORY IN FISCAL YEAR 2009 (October 1, 2008 to September 30, 2009) – A specific technology transfer effort involving the laboratory that came to completion in 2009; contributions and process improvement that led to successful completion.

***** DEADLINE FOR SUBMISSIONS: WEDNESDAY, July 31, 2009 *****

**PLEASE READ THE FOLLOWING
INFORMATION CAREFULLY TO AVOID
HAVING YOUR SUBMISSION DISQUALIFIED**

Submission Guidelines

- Directors of FLC MAR member laboratories are eligible for nomination.
- Only the official FLC MAR Laboratory Representative can submit a nomination.
- Nomination narrative should not exceed five pages.
- Use Arial or Times font styles that are no smaller than 10 points.
- Do not attach supporting documentation (e.g. brochures, newspaper articles, press releases)
- Section A and Section B of the nomination form must be sent electronically to the FLC MAR Support Office at jeichelberger@pendulumsite.com.
- The Submission Verification form (Section C), signed by both the FLC MAR Laboratory Representative and the nominee, must be faxed to the FLC MAR Support Office (attn: John Eichelberger) at 812-256-4492.

Submission Deadline

Both the Nomination form and Submission Verification form must be received by the FLC MAR Support Office by COB on **Friday, July 31, 2009**. No submissions will be accepted after this time.

Announcement of Results

The winners of the 2009 Laboratory Director of the Year Award will be announced on **September 17, 2009**. Laboratories submitting nominations will be notified on or about August 24, 2009.

Award Ceremony

The winners will be honored during an awards luncheon to be held on September 17, 2009 at the FLC MAR Annual Meeting in Gettysburg, Pennsylvania.

***** DEADLINE FOR SUBMISSIONS: WEDNESDAY, July 31, 2009 *****

2009 FLC MAR Laboratory Director of the Year Award Section A – Contact Information

NOMINEE INFORMATION

Full Name (including Mr., Ms., Mrs., Dr., etc.):

Title (if different than Director):

Laboratory Name:

Address (if primary address is a PO Box, also include street address):

Phone:

Fax:

E-mail:

Education (Degrees, Years, Honors, etc.):

Previous Awards or Industry Recognition:

LABORATORY SIZE (highlight appropriate choice)

Under 50 employees

50 - 250 employees

251 - 1,000 employees

1,000+ employees

NOMINATOR INFORMATION:

Name:

Title:

Laboratory:

Address:

Phone:

Fax:

E-mail:

******* DEADLINE FOR SUBMISSIONS: WEDNESDAY, July 31, 2009 *******

**2009 FLC MAR Laboratory Director of the Year Award
Section B – Nomination Narrative**

LABORATORY HISTORY RELATED TO TECHNOLOGY TRANSFER

**NOMINEE'S PERSONAL INVOLVEMENT AND IMPACT INTERNAL TO THE LABORATORY
IN SUPPORT OF TECHNOLOGY TRANSFER**

**NOMINEE'S PERSONAL INVOLVEMENT EXTERNAL TO THE LABORATORY IN SUPPORT
OF TECHNOLOGY TRANSFER AND IMPACT ON INDUSTRY**

**BEST EXAMPLE OF TECHNOLOGY TRANSFER FOR THE LABORATORY IN FISCAL
YEAR 2009 (October 1, 2008 to September 30, 2009)**

******* DEADLINE FOR SUBMISSIONS: WEDNESDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: WEDNESDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: WEDNESDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: WEDNESDAY, July 31, 2009 *******

2009 FLC MAR Laboratory Director of the Year Award Section C – Submission Verification

(This page will only be accepted via fax at 812-256-4492)

NOMINEE INFORMATION

Full Name (including Mr., Ms., Mrs., Dr., etc.):

Title (if different than Director):

Laboratory Name:

Address (if primary address is a PO Box, also include street address):

Phone:

Fax:

E-mail:

I hereby certify to all information contained on the nomination form and the supporting narratives and give permission for the facts to be used for publication. I understand that if selected for the Laboratory Director of the Year Award, I will attend the awards ceremony at the FLC MAR Annual Meeting in Gettysburg, Pennsylvania on September 17, 2009.

Nominee Signature:

Date:

NOMINATOR INFORMATION:

Name:

Title:

Laboratory:

Address:

Phone:

Fax:

E-mail:

I hereby confirm that Section A and Section B of the Laboratory Director of the Year Nomination Form have been sent electronically to the FLC MAR Support Office for judging.

Nominator Signature:

Date:

FEDERAL LABORATORY CONSORTIUM

**2009 OUTSTANDING
TECHNOLOGY TRANSFER
PROFESSIONAL AWARD
NOMINATION FORM**

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

2009 FLC MAR Outstanding Technology Transfer Professional Award Nomination Form

The Outstanding Technology Transfer Professional Award recognizes the efforts of a technology transfer professional (or team) who has demonstrated outstanding work in transferring a technology in a manner significantly over and above what was called for in the normal course of their work. Individuals who are involved thoroughly with the technology transfer process but are not recognized by the FLC MAR Award for Excellence in Technology Transfer—Office of Research and Technology Application (ORTA) Representatives, Technology Transfer Program Managers, and Commercialization Managers—are the ideal candidates for this award.

**PLEASE READ THE FOLLOWING
INFORMATION CAREFULLY TO AVOID
HAVING YOUR SUBMISSION DISQUALIFIED**

Award Criteria

Nominees of the 2009 Outstanding Technology Transfer Professional Award will be judged on the following criteria:

1. Significant contributions to the transfer of federally developed technology.
2. Significant contributions to the advancement of technology transfer within the federal system.
3. Demonstration of an outstanding effort in transferring a specific technology, product or service to the private sector for widespread consumer use.
4. The technology was transferred and adopted within the last five years.

Submission Guidelines

- Describe the nominee's accomplishments and why you think they should receive the award.
- The nominee must be a member of the FLC MAR
- Only FLC MAR Agency or Laboratory Representatives may submit nominations.
- Nomination narrative should not exceed five pages.
- Use Arial or Times font styles that are no smaller than 10 points.
- Do not attach supporting documentation (e.g. brochures, newspaper articles, press releases)
- Section A and Section B of the nomination form must be sent electronically to the FLC MAR Management Support Office at jeichelberger@pendulumsite.com.
- The Submission Verification form (Section C), signed by the individual submitting the nomination, must be faxed to the FLC MAR Management Support Office (attn: John Eichelberger) at 812-256-4492.

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

Submission Deadline

Both the Nomination form and Submission Verification form must be received by the FLC MAR Management Support Office by COB on **Friday, July 31, 2009**. No submissions will be accepted after this time.

Announcement of Results

The winner(s) of the 2009 FLC MAR Outstanding Technology Transfer Professional Award will be announced on **September 17, 2009**. Laboratories submitting nominations will be notified prior to the official announcement.

Award Ceremony

Winner(s) will be honored during an awards luncheon to be held on September 17, 2009 at the FLC MAR Annual Meeting in Gettysburg, Pennsylvania.

**2009 FLC MAR Outstanding
Technology Transfer Professional Award
Section A – Contact Information**

NOMINEE #1 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

**NOMINEE #2 INFORMATION (if you plan to submit more than two nominees for this award,
provide the contact information on the following page)**

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

NOMINATOR INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

NOMINEE #3 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

NOMINEE #4 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

NOMINEE #5 INFORMATION

Name:

Title:

Organization:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail address:

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

**2009 FLC MAR Outstanding
Technology Transfer Professional Award
Section B – Nomination Narrative**

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******

***** DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *****

**2009 FLC MAR Outstanding
Technology Transfer Professional Award
Section C – Submission Verification**

(This page will only be accepted via fax at 812-256-4492)

NOMINEES:

Only include names and organizations

NOMINATOR INFORMATION:

Name:

Title:

Laboratory:

Address:

Phone:

Fax:

E-mail:

I hereby confirm that Section A and Section B of the Outstanding Technology Transfer Professional Award Nomination Form have been sent electronically to the FLC MAR Support Office for judging.

Nominator Signature:

Date:

******* DEADLINE FOR SUBMISSIONS: FRIDAY, July 31, 2009 *******